

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Does the institution have the physical infrastructure as per NCTE norms? If yes, specify the facilities and the amount invested for developing the infrastructure. Enclose the master plan for building.

Yes, the institution have infrastructure as per the norms of the NCTE. So far as the infrastructure facilities are concerned the following facilities are available in the institution:

- Principal office
- Administrative office
- Staff room
- Visitor's lounge
- Library – cum – Reading Room
- Seminar Hall
- Computer Lab
- Girls common room
- Boys common room
- Rest Rooms – separate for Boys and Girls
- Canteen and Drinking water facility
- Psychology Laboratory
- Science Laboratory
- Educational Technology Laboratory
- Art and Crafts Room
- Stores
- Lecture Halls
- Indoor games facilities
- Play Ground
- Badminton court
- Volleyball court
- Vehicle Parking facility

The Master Plan of the Building is attached as Annexure.

4.1.2 How does the Institute plan to meet the need for augmenting the infrastructure to keep pace with academic growth?

The Institute has sufficient resources in the infrastructure to fulfill the need in near future to RKCSM also keeps updating its infrastructure or need arises. The institution has also planned to pro research activities.

4.1.3 List the infrastructure facilities available extracurricular activities including games and

The Institute is having multipurpose hall, ind workshop and seminar rooms, etc. for organiz activities. There is indoor-outdoor games facility to including mic and speakers, LCD, OHP and othe with the college for organizing extracurricular acti

4.1.4 Give details on the physical infrastructure sh institution or other institutions of the parent s

RKCSM shares Computer Lab, multipurpose departments.

4.1.5 Give details on the facilities available with th hygiene of the staff and students (rest rooms f men and women, canteen, health centre etc.)

For health and hygiene of the staff and students, the college has first aid facility, separate girls and boys' common room, canteen, proper sanitation, a healthy environment for teaching learning process and proper infrastructure.

The institution has an agreement with a doctor, who provides services time to time. Students are also given importance of cleanliness of their environment during

4.1.6 Is there any hostel facility for students? If yes, provide details of rooms, occupancy detail, recreational facilities, health and hygiene facilities, etc.

The college provides the hostel facilities to the inter-collegiate students. The hostel has spacious rooms with attached bathrooms, table, chairs, and fans. The college has plans for enhancement of hostel-facilities for the staff and students.

4.2 Maintenance of infrastructure

3.2.1 What is the budget allocation and utilization in maintenance of the following? Give justification balance if any.

- Building
- Furniture
- Laboratories
- Equipments

As such, there are no separate and detailed budgets. However, to keep up with the institutional requirements expansion are periodically determined and effected. invested Rs.35.7 lakhs, approximately, in the aforesaid

4.2.2 How does the institute plan and ensure that its infrastructure is optimally utilized?

The institution prepares its academic calendar and tim head of institution segregate and allot responsibilities according to their expertise and capabilities. The diff planned in the academic calendar so as to optim infrastructure by students and staff.

4.2.3 How does the institute consider the environmental infrastructure?

The institute maintains cleanliness and prohibits the u phones in the campus. The students are motivated and the beautification of campus, for which plantation c Environment Day. The building of the institute and constructed in such a manner which promotes the resources like light and air, which in turn also helps to l

4.3 Library as a Learning Resource:

4.3.1 Does the institution have a qualified librarian and sufficient technical staff to support the library (materials collection and

Yes, our institution has a qualified librarian and provided with computer facility to conduct and The library has latest journals, magazines, refer and syllabus books.

4.3.2 What are the library resources available to books-volumes and titles, journals-national visual teaching-learning resources, software

Items	
Number of text books	
Number of Reference Books	
Journals (National)	
Internet Facility	
Newspapers	

4.3.3 Does the institution have in place, a mec various library resources for adequate a acquisition decisions? If yes, give deta functioning of library committee.

Yes, the library has an advisory committee which looks into the various aspects of the management of the library. The members are general and management committee. The composition of the committee changes from time to time. The librarian of the college is the head of the Library Advisory Committee (LAC). LAC advises on the purchase of books, journals, newspapers etc. Many significant initiatives, including those suggested by LAC have been implemented:

- suggestions on library's matters relating to service provision in support of learning, teaching and research
- plans for the development and implementation of library services
- propose changes in policy and procedures of library
- recommending solutions to library problems relating to library usage.

4.3.4 Is your library computerized? If yes, give details.

The library is semi-automated with the help of computer. All the records of the library are maintained. Computerized issues and receipts of books, issued to students are maintained. RKCSM.

4.3.5 Does the institution library have Computer, Internet facilities? If yes, give details on the access to the staff and students.

Yes, the College Library has Computer, Internet facilities. All the staff is allowed to access the facilities as per their requirements. The staff is allowed access to the facilities during designated time.

4.3.6 Does the institution make use of INFLIBNET/DELNET/IUC facilities? If yes, give details.

RKCSM has not subscribed to the aforesaid facilities yet.

4.3.7 Give details on the working days of the library? (Number of Days the library is open in an academic year, hours the library remains open per day etc.)

The library opens for five hours on all working days and during examination for seven hours. The library remains open for the whole session excluding holidays.

4.3.8 How do the staff and students come to know of the new arrivals?

At RKCSM, we have a separate rack for new arrivals in the library. The rack is titled as New Arrivals. We keep new arrivals of books for fifteen days in it then we merge them into their respective places. In this way the students and staff become aware about the new arrivals in the library.

4.3.9 Does the institution's library have a book bank? If yes, how is the book bank facility utilized by the students?

Yes, the institution's library has the facility of book bank. It provides books to the students for the whole session after depositing a security with the institute. Physically challenged students and students from economically weaker section are given book bank facility without security.

4.3.10 What are the special facilities offered by the library to the visually and physically challenged persons?

For easy accessibility, the library is situated at the ground floor of the building. Librarian personally attends the physically challenged student-teachers at the resource room. The library is disabled-friendly as the reading desks are made available to suit the needs of physically challenged persons.

The physically challenged students are also given book bank facility without security. Such students are given priority in issuing and returning books in library.

4.4 ICT as Learning Resource

4.4.1 Give details of ICT facilities available in the institution (Computer lab hardware, software, internet connectivity, access, and materials) and how the institution ensures the optimum

Our institution has a well developed and well equipped internet facility. Apart from this, a language lab is also available. audio-visual aids are used. The following equipment are available in the institution:

- | | |
|--------------------|-------------------------|
| a. OHP | b. Audio |
| c. Slide projector | d. Educational software |
| e. DVD Player | f. LCD Projector |
| g. Television | |

The different activities are so systematically planned that the available ICT infrastructure is optimally used by the students.

4.4.2 Is there a provision in the curriculum for imparting computer skills to the students? If yes give details on the major skills included.

The present curriculum has provision of imparting computer skills to the students in the form of subject. Computer skills are offered as an extra-curricular skill and subject. The curriculum includes fundamental knowledge of computer functions, and the importance of computer in the educational system.

4.4.3 How and to what extent does the institution incorporate and make use of the new technologies/ ICT in curriculum transactional processes?

All the staff members are encouraged to teach with available in the institution like OHP, LCD, etc communication with the students. The students are technology for better teaching and learning during teaching and in other educational programs.

4.4.4 What are major areas and initiatives for which technology in practice teaching? (Developing transactions, evaluation, preparation of teaching aids)

The institution organizes teaching aid competitions, teaching etc to develop the student's technological overhead projector, slide projector, LCD, prepare models and various other technological aids during the college. The students are also encouraged to use workshops and seminars.

4.5 Other facilities

4.5.1 How is the instructional infrastructure optimally used? Does the institution share its facilities with others for e.g. serve as informatic education to the institution (beyond the program) to o community.

The different instructional activities are so system institution that the available infrastructure is optim personnel. The other department of institution after c the competent authority can also use the resources av and multipurpose hall.

4.5.2 What are the various audio-visual facilities/ materia cassettes and other materials related to the prog institution? How are the student teachers encouraged learning including practice teaching?

RKCSM has various audio – visual facilities which inc

- | | |
|--|------------------------|
| 1. DVD Player | 2. Audio ca |
| 3. Audio Cassette Player | 4. OHPs and |
| 5. Computer and internet facility | 6. Printer at |
| 7. Television, Radio | 8. Loud spe |
| 9. Photocopier | 10. Different |
| 11. CDs, DVDs of different school subjects and educational films | 12. Charts ar teaching |

The teachers regularly motivate the student teachers to use the technological aids during their micro teaching, simulated teaching, workshop, different competition and weekly seminars.

4.5.3 What are the various general and methods Laboratorie
How does the institution enhance the facilities and
equipment and other facilities?

The institution has following laboratories:

- Psychology laboratory
- Educational Tech
- Language laboratory
- Art and Crafts lab
experience labora
- Science laboratory
- Computer laborat

The institution enhances and improves the facilities as per
by the staff to cope up with the necessities. Supervise
monitors the maintenance and also ensures disciplined us

4.5.4 Give details on the facilities like multipurpose hall work
transports etc. available with the institution.

The institution has well furnished multipurpose hall. Fol
which are available in the hall:

- Comfortable seating arrangement
- Lectures st
- LCD, OHP
- Proper elec
- Sound system

The institution has well furnished Art and Craft/Work Experience lab. The facilities which are available in the lab are:

- Comfortable seating arrangement
- Lectures stands
- Material for painting, drawing
- Proper electricity and light system

The institution has well furnished sports room. The facilities which are available in the field of sports in the institution are:

- Volleyball
- Cricket Kit
- Badminton Kit
- Carom and Chess Boards
- Discus throw, short put, tug of war, high jump equipments etc.

For providing the transport facility, RKCSM has made arrangements with vehicle operators which are used by the students as per their respective needs.

4.5.5 Are the classrooms equipped for the use of latest technologies for Teaching? If - yes, give details. If no, indicate the institution's future plans to modernize the classrooms.

Yes, the class rooms are equipped with technological aids for teaching such as Chalk Boards, Overhead Projector, Audio visual aids and charts etc. and to provide the instructions to the students the LCD is available in the multipurpose hall for the use of students and staff.

4.6 Best Practices in infrastructure and Learning Resources

- 4.6.1 How does the faculty seek to model and reflect on the best practice in the diversity of instruction, including the use of technology?

The faculty members are encouraged to use latest technological materials to cope with diversity of instructions in the present scenario. The institution has provided the facility of OHP, LCD, transparencies, and other technological materials to make the teaching learning effective. Further it is mandatory to all the teaching staff members to teach at least few topics of their teaching subject by using these technologies. The teachers also conduct quiz about different topics, class seminars, discussions and debates etc.

- 4.6.2 List innovative practices related to the use of ICT, which contributed to quality enhancement.

The list of innovative practices related to the use of ICT by the faculty and students is:

- Use of OHP, LCD by all the teachers' educators and pupil teachers in seminars, class seminars and during micro teaching practices.

- 4.6.3 What innovations/best practices in 'infrastructure and Learning Resources' are in vogue or adopted/adapted by the institution?

Students are encouraged to spare their extra time in language lab to enhance and improve their linguistic skills for which the required facilities are provided in the lab. Besides, students are also encouraged to participate in sports and extra-curricular activities to rejuvenate their thinking process and problem solving techniques.